



ENVIRONMENTAL AIR PERMIT APPLICATION

TYPE OR PRINT ALL INFORMATION

- ☐ 1-, 2-, or 3-FAMILY RESIDENTIAL
☐ 4 (OR MORE) FAMILY RESIDENTIAL (# OF DWELLING UNITS = _____) ☐ COMMERCIAL BUILDING
☐ MULTIPLE PERMIT APPLICATIONS SUBMITTED
 (Consideration for the assessment of a single \$30.00 Application Verification Fee will only be made to applications submitted for the SAME ADDRESS at the SAME TIME. This fee will be assessed to the first permit request processed.)
- Date _____ APPLICATION # _____ OF _____
 (Please indicate the total number of applications being submitted for the SAME ADDRESS at the SAME TIME. Ex: Application #1 of 3; Application #2 of 3; etc.)

TYPE OF PERMIT ☐ New Construction ☐ Alter Existing Bldg Permit # _____ Sq. Ft. of coverage area _____
☐ Addition to Building ☐ Replace Existing

ADDRESS OF JOB _____ City _____ Zip Code _____

Working In Unit(s) # _____ TAX DISTRICT/PARCEL # _____

Tenant Name(s) _____ Telephone (____) _____

CONTRACTOR _____ Telephone (____) _____ FAX (____) _____

Street Address _____ City/State _____ Zip Code _____

License # _____

SIGNATURE OF LICENSED CONTRACTOR OR AUTHORIZED SIGNER _____

PRINT OR TYPE NAME _____

PROPERTY OWNER OF RECORD _____ Telephone (____) _____ FAX (____) _____

Street Address _____ City/State _____ Zip Code _____

SIGNATURE OF OWNER _____

PRINT OR TYPE NAME _____

SOFT ACCOUNT # _____

AUTHORIZED SIGNATURE OF ACCOUNT _____

DESCRIPTION OF WORK TO BE PERFORMED:

TYPE OF SYSTEM: HEATING <input type="checkbox"/> WARM AIR <input type="checkbox"/> BOILER	# OF UNITS	TOTAL CAPACITY
GAS		
OIL		
ELECTRIC		
OTHER (SPECIFY)		
TYPE OF SYSTEM: COOLING	# OF UNITS	TOTAL CAPACITY
AIR COND.		
OTHER (SPECIFY)		

OTHER:	# OF UNITS	TOTAL CAPACITY
HEAT PUMP		
AIR HANDLER		
VAV		
RTU		
DUCT OPENINGS		
DUCT DETECTOR (unassociated with Fire Alarm)		
OTHER (SPECIFY)		

☐ UNDERGROUND ONLY WITH A PHASE I FOUNDATION

OFFICE USE ONLY

ALL FEES ARE NON-REFUNDABLE

Total Fee _____ Receipt # _____